



*Clerk of the Circuit Court • Florida*

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**MARSHA EWING**

**IMPORTANT NOTICE  
CHANGE IN FORECLOSURE PROCEDURES**

Effective, November 1st, 2010 the Civil Division will no longer complete or issue Notices of Sale. The Plaintiff's attorney (or the plaintiff if pro se) will be required to:

- Secure publication dates from the newspaper
- Prepare and complete the Notice of Sale, to include the two publications dates
- Mail to all parties, including a copy to the Clerk's office
- Provide a proof of publication to the clerk's office prior to the sale date

The clerk's office will continue to mail conformed copies of the final judgment to all parties, as long as sufficient envelopes are provided. The clerk will also schedule the sale on the clerk's calendar which can be reviewed on our website:

<http://clerk-web.martin.fl.us/ClerkWeb/>